

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 16<sup>th</sup> October 2023 in The Birbury, Birdingbury**

**Present:** Cllrs French, Kendell, Preston, Kent, de Nahlik and Mrs J Chapman (clerk)

**1 Welcome**

Cllr French opened the meeting at 19:36 hrs and welcomed those present.

**2. To receive and accept apologies for absence**

None

**3. Declarations of interest**

None declared

**4. Representations from the Public**

No Members of the public were present to make representations

**5. Minutes of meetings**

- 5.1** **RESOLVED** to accept the minutes of the Parish Council meeting held on 18<sup>th</sup> September 2023.

**6. Reports from Borough and County Councillors**

Neither were present.

**7. Reports from Councillors**

None

**8. Planning Applications**

- 8.1** No planning applications have been received since the meeting held on 18<sup>th</sup> September 2023.

R23/0263 Phone Mast, the decision due by date has been put back to 17<sup>th</sup> November 2023.

**8.2 Planning Decisions**

The following planning decision has been received since the last meeting held on 18<sup>th</sup> September 2023.

Planning App	Address	Decision
R23/0369	Mill House, Stockton Road, Birdingbury	Approved

The Mill House has a planning condition which states the roof tiles must match the existing tiles.

- 8.3** Appeals - none received.

**9. Financial Issues**

**9.1 Payments for approval –**

Payee	Amount £
Clerks' salary September 2023 paid by Direct Debit	
SLCC Membership (1/4 of total amount £177)	44.25
Mrs J Chapman reimbursement of replacement goal post nets	179.74
Frank Mann Farmers grass cutting September 2023	382.80
HMRC 01.07.23 – 30.09.23	120.80
Community Heartbeat renewal – Annual support 15.10.23 – 15.10.24	198.00
Mrs J Chapman reimbursement for gate closure springs	31.13

It was proposed by Cllr Kendell, seconded by Cllr Preston and **RESOLVED** the payments be made.

In context to the £198 payment to Community Heartbeat for the ongoing annual support of the defibrillator, Cllr French referred to the remaining Lottery Funds, amounting to £1414.

It was proposed by Cllr French, seconded by Cllr de Nahlik and **RESOLVED** to use these funds for the ongoing support package from Community Heartbeat and refurbishment of the telephone box.

**9.2 Bank Balance Reconciliation**

Bank statement and reconciliation as at 30.09.23 agreed and signed by Cllr French.

**9.3 Budget Report as at 30.09.23**

Noted

**9.4 Appointment of Internal Auditor**

It was proposed by Cllr French, seconded by Cllr Kent and **RESOLVED** to appoint Eleanor Choudry for the period 01.04.24 – 31.03.26

Clerk to ask the Internal Auditor to send her report to both the Chair and the Clerk, as another layer of control.

**10. Recreation Ground**

**10.1 Playground Inspection**

The Clerk confirmed she has asked for the recreation ground to be scheduled into the inspections carried out by Playinspections.

Clerk to enquire when the inspection is likely to be carried out.

**10.2 Replacement of Recreation Ground Goal Post nets**

The new goal nets have arrived. Cllr French will arrange installation. Cllr French has applied to the Village Distribution Fund (VDF) for a contribution towards the nets and other maintenance needs of the goal posts, which has been agreed at £200. Any payment from the VDF is to be paid directly into the Parish Councils bank account.

**10.3 Cutting of hedge and verge by the footpath up to the recreation ground**

The Clerk confirmed the grass contractor is happy to undertake this work. Cllr French to provide a photo of the vegetation growing over the MUGA.

**11. Highways**

**11.1 Flooding in Main Street and Back Lane following torrential rain**

Clerk to keep chasing WCC re clearance/ checking of drains for damage.

**11.2 Repair of pavements and driveways, Main Street**

The driveways and footpaths from the bus shelter towards the hill are the responsibility of Warwickshire County Council. They are on their list for repair work; however, no indication can be given as to when this work will be carried out.

**11.3 Kerbs – Main Street**

Warwickshire County Council will arrange for kerbs to be installed outside 28/30 and 32. This is being funded by County Cllr Roberts grant fund. It is not known when this work will be carried out.

- 11.4 Back Lane, entrance into houses adjacent to the Club.**  
Clerk has received a copy of Warwickshire County Council's responsibilities, which indicates this area is not their responsibility. They believe the land may belong to the developer who built the houses. Clerk to send map to Cllrs.
- 12. Fireworks**  
There will not be any fireworks on 5<sup>th</sup> November 2023 as no volunteers have been forthcoming.
- 13. Original Website**  
The Clerk has looked at the website and the only additions being made are of dates of activities in the village. The original webmaster is adding these items. These activities are also included in Birdsong and every household in the village receives a copy. The Clerk has deleted several pages which were completely out of date.  
Cllr Kent will look to see if he can update the website to a newer version of WordPress.  
Ionos advise the current website will not be deleted, however, it is no longer being supported by WordPress and is open to being hacked. Ionos can support the website by using a daily scan and repair programme. There is a charge for this, currently £3 for six months, followed by a monthly charge of £6.00.  
Cllr French to include one more appeal for someone to take over the management of the website in the next edition of Birdsong. If no-one comes forward the website will be closed.
- 14. Emails**  
Deferred.
- 15. Telephone Box**  
The Clerk has contacted a contractor about refurbishment. They are currently away on holiday and have said they will contact the Clerk upon their return.  
Cllr de Nahlik will take photos of the telephone box and forward to the Clerk.
- 16. Newcomers to the village**  
None.
- 17. Items for next Agenda**  
Emails, phone box, Budget for 2024 – 2025.
- 18. Date of next meeting**  
20th November 2023.

**Meeting ended 20:30 hrs**

Signed

Date