

**Minutes of Meeting held on Tuesday 15th May 2018
at the Birbury, Birdingbury**

Present: Councillor Mrs Turner, Cllr Mrs Davy, Cllr Tipton and Cllr Preston

In attendance: Jackie Chapman (Clerk),

1. Welcome.

Cllr Tipton opened the meeting at 19:51hrs and welcomed those present.

2. To accept apologies for absence

Cllr Mrs Morton – apologies accepted

3. Declaration of interest

There were no declarations of interest.

4. Representations from the public

No public were present at the meeting.

5. Minutes of the previous meeting.

The minutes of the Parish Council Meeting held on 17th April 2018 were agreed as being a true and complete record.

6. Reports from Borough and County Councillors

Neither District or County Councillor were present at the meeting

7. Reports from Councillors

Cllr Mrs Davy advised she is now Chair of The Birbury Committee. Cllr Mrs Davy and her husband have undertaken some work to the goal posts on the recreation ground so the nets can be lifted more easily for grass cutting.

8. Planning Applications

8.1 The following planning application has been received:

Application No	Address	Proposal Description	BPC Response
R/18/0659	Buildings South west of and adjacent to Mill House Stockton Road Rugby CV23 8EE	Conversion of agricultural buildings to residential dwelling with link extension.(alterations to the previously approved scheme under R15/0953 granted 11th July 2016)	No representations

8.2 No planning decisions have been received:

9.3 Appeals – none

The Clerk confirmed she has written to the Housing Minister, Dominic Raab, as requested.

9. Financial Issues

9.1 Approval of cheques

It was proposed by Cllr Mrs Turner, seconded by Cllr Mrs Davy and

RESOLVED the following payments be made.

Payee	Amount £
Clerks fee May 2018	
Clerk's working from home allowance	75.00
Frank Mann – April mowing	171.60
Robert Lennon – work to recreation ground, weed spraying and materials	688.00

9.2 Bank Balance

As at 26th April 2018 £7080.25 - noted

9.3 Budget Report as at 34.04.18

Noted.

ACTION - Clerk to bring paper copies of the budget report to all Parish Council meetings.

10. Neighbourhood Development Plan

Cllr Tipton advised a synopsis of the group findings will be reported in Birdsong.

11. Defibrillator

The telephone is still to be decommissioned. The Clerk confirmed the Lottery Application has been completed and sent off.

12. Birdingbury Village Club

There was no update.

13. Youth and Play Grants 2018

The Clerk confirmed she has applied for a Youth and Play Grant from Rugby Borough Council. She noted when she made the application Rugby Borough Council asked for policies which Birdingbury Parish Council do not have – Safeguarding Policy and Equal Opportunity Policy, therefore she thought it unlikely a grant would be awarded.

ACTION – Clerk to produce a Safeguarding Policy and an Equal Opportunity Policy.

14. Annual Village Meeting

Nothing was raised at the recent Annual Village Meeting which required further discussion.

15. Newcomers to the village

None.

The Clerk advised she has not contacted Rugby Borough Council re 4 Back Lane as when she drove past she thought it looked occupied. It transpired the Clerk had looked at the wrong house.

ACTION: Clerk to contact Rugby Borough Council Housing Department.

17. Correspondence received and action required

Noted

18. Business considered urgent by the Chair

None

19. Items for the next Agenda

Village Bonfire and Recreation Ground

Date of next meeting 19th June 2018

Meeting closed 20.33 hrs

Signed

Date