

**Minutes of the meeting of Birdingbury Parish Council
held on Monday 16th September 2024 in The Birdingbury Club, Birdingbury**

Present: Cllrs French, de Nahlik, Kendell, Kent and Mrs J Chapman (clerk)

1 Welcome

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

2. To receive and accept apologies for absence

Cllrs Preston – apologies accepted

3. Declarations of interest

None

4. Representations from the Public

No Members of the public were present to make representations

5. Minutes of meetings

It was proposed by Cllr French, seconded by Cllr de Nahlik and
RESOLVED to accept the Minutes of the Parish Council meeting held on 15th
July 2024.

5.2 Action Plan

Noted

Clerk to bring the Hampshire Trust Mandates to the next meeting - 18th November 2024.

6. Reports from Borough/County Councillor

Not in attendance

7. Reports from Councillors

Cllr Kent raised the 130% increase in charges to use the School Bus Services. The buses are often congested, and no seats are available by the time the bus arrives in Birdingbury. Cllr Kent to provide the Clerk with appropriate information. Clerk to raise with WCC Bus Team and Cllr Keeling.

Cllr French advised the recently planted tree by the Bus Stop is dead, Cllr French will remove it.

Cllr French advised the weeds in the Jitty/Snicket need clearing. Clerk to chase with grass contractor as this was requested earlier this year.

Cllr French advised he is prepared to attend the WALC AGM which is due to take place on Wednesday 6th November 2024 starts at 09:30 am.

8. Planning Applications

8.1 The following applications have been received/extended since the last meeting held on 15th July 224.

Number	Address	Proposals	Comments
R24/0599	Mill House, Stockton Road, Birdingbury	Proposed replacement dwelling with associated landscaping and parking	Clerk to submit same comments has previously submitted for the original application

8.2 Planning Decisions

The following planning decisions have been received since the last meeting held on 15th July 2024.

Number	Address	Proposal	Outcome
R24/0532	Mill House, Stockton Road, Birdingbury	Approval of details in relation to conditions 6 (access & parking) and 8 (landscape and ecological plan) attached to R23/0065	Approved
R24/0436	Munro Business Park, Unit 11-12, Marton Road, Birdingbury, CV23 8EH	Demolition of existing unit and erection of new unit comprising a production area and associated office space.	Withdrawn

8.3 Appeals - none received.

9. Financial Issues

9.1 **Standing Order/Direct Debit payments made since the last meeting held on 15th July 2024**

Payee	Amount £
Clerk July salary paid 01.08.24 (standing order)	
Clerk August salary paid 01.09.24 (standing order)	
Hugofox – website 15.07.24	11.99
Hugofox – website 15.08.24	11.99

9.2 **Payments made since the meeting held on 15th July 2024**

Payee	Amount £
Frank Mann Farmers May grass cutting	220.20
Mrs L Malin – War Memorial plants and containers	49.00

9.3 **Payments for approval –**

Payee	Amount £
HMRC 01.04.24 – 30.09.24	289.00
Brains and Brawn repainting of telephone box	451.25
Frank Mann August grass cutting	504.00
Mr Simon Kent reimbursement for recreation ground supplied for carrying out maintenance	175.94

It was proposed by Cllr French, seconded by Cllr de Nahlik and **RESOLVED** all the payments be made.

9.4 **Bank Balance Reconciliation**

Bank statement and reconciliation as at 31.08.24 - noted and Cllr French signed the reconciliation as being correct.

9.5 **Budget Report as at 31.08.24** Noted

9.7 **NALC Financial Regulations**

It was proposed by Cllr Kendall, seconded by Cllr Kent and
RESOLVED to adopt NALC Financial Regulations amended to reflect
Birdingbury Parish Council.

10. Recreation Ground

10.1 Supplier Quotes

Kompan have stated they can provide a new slide, but the mound would need to be built up. Clerk to ask them to provide a quote for a new slide. .

Cllr French advised it has proven difficult to get other companies to visit the recreation ground, despite them saying they would. Situation to be reviewed in November 2024.

10.2 Accessing the recreation ground via the original entrance

Following a discussion the Parish Councillors decided not to re-instate the original entrance to the recreation ground. The reason for this decision was previous annual playground inspections highlighted the original entrance as being unsatisfactory and not inclusive. Cllr French advised the hedge along the original access track needs cutting back both on the road side and the field side. Clerk will contact Frank Mann.

10.3 Recreation Ground Signage

Clerk to source a second sign, the same as the sign on the entrance gate, which will be sited up by the MUGA.

11. Highways

The Parish Clerk has been advised by WCC'S Locality Officer that

- the drains in Back Lane have been jetted and do not require any further work.
- The footpath and driveways from the Bus Stop to the end of the houses, going out of the village towards the church, are on the list to be resurfaced, but there is no date as to when this will be done.
- The culvert Stockton Road junction with Birdingbury Hastings Road, has had some work done, but requires more work which is being planned. Cllr French requested the Clerk ask the Locality Officer to meet with him regarding this.

12. The Hovel

The Hovel requires some work doing to it. The Parish Council is responsible for this work under the licence. A plan of action is to be drawn up once Cllr French has inspected the whole of the building.

13. Defibrillator.

The Clerk advised the defibrillator is being monitored again every month. No further action required at this time.

14. Code of Conduct

It was proposed by Cllr French, seconded by Cllr Kendell and
RESOLVED to accept Rugby Borough Council's Code of Conduct
October 2023

All Councillors present signed the Code of Conduct.

15. War Memorial

No further action is required at present.

16. Policy supporting public causes

Following a request for the Parish Council to support a national campaign Councillors determined it is not their responsibility to respond to generic national requests.

Councillors will support causes/actions where it has a direct impact on the Parish of immediate neighbourhood, and when the PC's support would have a bearing on the outcome.

- 17. Storage of original website information**
Clerk to investigate Microsoft 365 Business version and ask other Parish Councils what systems they use.
- 18. Motion to move into Confidential session.**
"At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted".

It was proposed by Cllr French, seconded by Cllr de Nahlik and
RESOLVED the meeting move into Confidential session.

The Clerk sought clarification from the Councillors that her annual number of working hours, 204, includes 29 hours annual leave. Therefore, her total working hours over the year are 175 hrs.

Cllrs discussed the possibility of having a Personnel sub-committee to consider such matters. This will be discussed at the next meeting.

- 19. Newcomers to the village.**
None
- 20. Items for the next Agenda**
The Hovel, Storage for PC data, Risk Assessment, Clerks Contract, Personnel Committee – terms of reference, Emergency Plan,
- 21. Date of next meeting.**
18th November 2024
- Meeting closed 20:56

Signed

Date