

**Minutes of the meeting of Birdingbury Parish Council
held on Monday 13th February 2023 in The Birbury, Birdingbury**

Present: Cllrs French, Cutts, Preston, Kent and Kendell and Mrs J Chapman (clerk)

1 Welcome

Cllr French opened the meeting at 19:31 hrs and welcomed those present.

2 To receive and accept apologies for absence

Cllr Cutts

RESOLVED to accept Cllr Cutts apologies and reason for absence.

3 Declarations of interest

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

None declared.

4. Representations from the Public

No public were present.

5. Minutes of Parish Council Meeting held on 16th January 2023

The minutes at Agenda item 7 were amended to read "It was queried whether people wild swimming in the river Leam under the bridge is the Parish Council's responsibility.

RESOLVED following the amendment to the minutes they were accepted as a true and complete record of the meeting held on 16th January 2023.

6. Reports from Borough and County Councillors

Neither were in attendance.

7. Reports from Councillors

There were no reports.

8. Planning Applications

8.1 The following planning application has been received since the last meeting held on 16th January 2023.

Planning No.	Address	Planned Work	Comments due by
R23/0143	Hedgehog Corner, Stockton Road, Birdingbury	Portal frame steel structure with profiled metal cladding to roof and walls to form Machine Shed	1 st March 2023 No objection, concern relating to original landscaping not having been undertaken as per the original planning conditions

8.2 Planning Decisions

The following planning decision has been received since the last meeting held on 16th January 2023.

Planning No.	Address	Result
R22/0167	Rug18714 5g Mast Site, Marton Road, Birdingbury	Application withdrawn

8.3 Appeals
None

8.4 Smoke Complaints

The Clerk has circulated the responses from both Planning and Environmental Health at Rugby Borough Council to all Cllrs. Environmental Health have not received any complaints regarding “smoke” emanating from the Munro Business Park. The Clerk advised Cllrs this item will not be included on the Agenda again for at least the next 6 months.

9. Financial Issues

9.1 Payment made since last meeting

Payee	Amount £
HMRC – Oct, Nov, Dec 222	141.20

9.2 Approval of cheques –

Payee	Amount £
Mrs J Chapman – Clerk salary January 2023	161.08

RESOLVED the payments be made.

9.3 Payments received

£697.56 HMRC - noted

9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 13.02.23.
Agreed, Cllr French signed the reconciliation.

9.5 Budget Report as at 31.01.23

Noted

9.6 Lloyds Bank Account – raising and authorising payments

Following on from the advice the Parish Council’s Internal Auditor with regard to the Lloyds online bank account facility, it is acceptable for all signatories to be able to raise and authorise payments, as it is one to raise the payment and currently three to authorise.

10. Recreation Ground

Hedge Trimming – Clerk advised she has contacted the contractor and is awaiting a reply.
Fencing off the original access gate. The grass contractor has replied, however, he misunderstood which part needs to be fenced off so will revisit and submit a quote.

11. Birdingbury Club

The meeting of the Birbury Management Committee due to be held on 24th January 2023 did not take place, it has been rescheduled to 28th February 2023.

12. Health and Safety Policy and Lone Working Policy

The Clerk will undertake a DSE Assessment in her home working environment.

RESOLVED both policies be adopted.

13. Queen’s Green Canopy

All the whips were planted over the last weekend of January 2023.

14. Highways

14.1 Grass Verge Main Street

Rugby Borough Council works team will attend Main Street within the next week and will provide a quote.

14.2 Parking on Marton Road/Main Street

Clerk is still awaiting responses from WCC and RBC.

15. Annual Litter Pick

To take place on 18th March 2023 @ 10.30am

16. Annual Parish Meeting

To take place 25th April 2023 @ 7.30 pm

17. Telephone Box

Clerk still awaiting quotes.

18. Elections

Elections are due to take place on Thursday 4th May 2023. Anyone who wishes to be a Cllr for the next term 2023 – 2027 will need to apply and take their application in person to Rugby Borough Council. Clerk will forward the email she has received to all Cllrs.

19. Newcomers to the village

None

20. Items for next Agenda

Civility and Respect Project, Litter Pick Report, Website, Elections, Phone box

21. Date of next meeting 20th March 2023.

Meeting closed 20:38 hrs

Signed

Date