

Birdingbury Parish Council

To all Parish Councillors

14th June 2023

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 19th June 2023 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Members of the Public and Press are welcome to attend.

AGENDA

- 1. Welcome**
- 2. To receive and accept apologies for absence**
- 3. Declarations of interest**

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)
- 4. Representations from the Public**

Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.
- 5. Minutes of meetings**
 - 5.1** Minutes of the Annual Parish Council meeting held on 15th May 2023. Enclosure A
 - 5.2** Minutes of the Parish Council meeting held on 15th May 2023 Enclosure B
- 6. Reports from Borough and County Councillors**
- 7. Reports from Councillors**
- 8. Planning Applications**
 - 8.1** No planning applications have been received since the last meeting held on 15th May 2023.
 - 8.2 Planning Decisions**

The following planning decision has been received since the last meeting held on 15th May 2023.

Planning No.	Address	Decision
R23/0332	3 Main Street Birdingbury	Granted
 - 8.3** Appeals - none received.
 - 8.4 Planning Protocol**

To review and adopt the revised protocol.
Enclosure C

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9. Financial Issues

9.1 Payments made since last meeting

Payee	Amount £
Godfrey Payton annual licence fee	10.00

9.2 Payments for approval – Enclosure D

Payee	Amount £
Clerks' salary May 2023 including £75.00 home working allowance	
Frank Mann Farmers grass cutting May 2023	634.80
Frank Mann Farmers fencing off old entrance to recreation ground	114.00

9.3 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.05.23 Enclosure E

9.4 Budget Report as at 31.05.23 Enclosure F

9.4 Schedule of Payments made by Direct Debit

To review and agree scheduled payments through out the year Enclosure G

9.5 Lloyds Bank Mandate for standing order payment clerks' salary

New form to be signed as electronic signatories, cannot sign a paper mandate.

9.6 Annual Governance and Accountability Return 2022/2023 Part 2 – Certificate of exemption authorisation. Enclosure H

Authorisation of Certificate of Exemption by Chairman and Responsible Financial Officer

9.7 Annual Governance and Accountability Return 2022/2023 Section 1 – Annual Governance Statement 2022/2023 Enclosure I

For all Councillors to consider and determine approval of the Annual Governance Statement 2022/23

9.8 Annual Governance and Accountability Return 2022/2023 Section 2 – Accounting Statements 2022/2023 Enclosure J

For all Councillors to consider and determine approval of the Accounting Statements 2022/23

9.10 Income received

£100 allotment rental

10. Recreation Ground

10.1 Replacement of broken pole on climbing frame, waiting for pole to come into stock.

10.2 Discuss site visit to recreation ground undertaken just prior to this meeting.

10.3 Playground Inspection – need to source an alternative provider

11. Highways

11.1 Main Street Kerb update.

11.2 General condition of roads around the village

11.3 Flooding in Main Street and Back Lane following torrential rain

12. Birdingbury Club

To receive an update from Cllr French following the annual general meeting of the Birbury Committee on 30th May 2023.

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- 13. Village Booklet**
To agree amendments to the Welcome to Birdingbury Leaflet Enclosure K
- 14. .gov.uk email requirement**
To discuss the need for .gov.uk email addresses for the Clerk and all Councillors to fulfil the requirements of holding a .gov.uk domain.
- 15. Civility and Respect Certificate**
Chairman to sign the certificate
- 16. Adoption of Policies**
As circulated via email on 10th June 2023
- 17. Telephone Box funding**
Clerk to update meeting
- 18. Newcomers to the village**
- 19. Items for the next Agenda**
- 20. Date of next meeting.**
17th July 2023

Signed

J Chapman
Clerk to Birdingbury Parish Council