

**Minutes of the meeting of Birdingbury Parish Council
held on Monday 19th January 2026 in The Birdingbury Club, Birdingbury**

Present: Cllrs Kendell, de Nahlik, Preston, Kent, Young, and Mrs J Chapman (clerk)

1 Welcome

Cllr Kendell opened the meeting at 19:41 hrs and welcomed those present.

2. To receive and accept apologies for absence

N/A

3. Declarations of interest

None

4. Representations from the Public

One member of the public attended the meeting and raised concern over the damage being done to the grass verges by vehicles driving over them.

5. Minutes of meetings

5.1 The following amendments were made to the minutes:-

Item 7, second line if instead of id

last but one line stile, as opposed to style

Item 9.10 first line, apostrophe after Council's

The minutes of the Parish Council meeting held on 17th November 2025 were then agreed as being a true and complete record of the meeting.

5.2 Action Plan

Noted

6. Reports from Borough/County Councillor

Cllr Keeling did not attend the meeting, neither did he send a report.

7. Reports from Councillors

There has been some damage to the grass around the War Memorial, due to a vehicle driving over it. A resident has reshaped the ground.

Cllr de Nahlik – the extension to the old railway track/cycle track is delayed due to protected species.

Cllr de Nahlik/Cllr Preston, whips are being planted along the Long Itchington where the hedge was ripped out late last year.

Cllr Preston has the new goal posts for the recreation ground. Parish Council will arrange a Community/Litter picking day on 21st March 2026 and ask for help to erect the goal posts.

Cllr Kent – queried the fact the Bourton Road up to Frankton is not gritted despite the school buses using this route. Cllr Kent recently helped a cyclist who had come off their bike due to the ice. Clerk to raise with WCC Highways.

8. Planning Applications

8.1 The following planning application have been received since the last meeting held on 17th November 2025.

Application No.	Address	Proposals	Response
R25/1033	Ahsoka Barn, Broadwell Lane, Broadwell	Retrospective application for detached agricultural barn and siting of a static caravan	Queried with RBC as not within the parish of Birdingbury

8.2 Planning Decisions

No planning decisions have been received since the last meeting held on 17th November 2025.

8.3 Appeals - none received.

9. Financial Issues

9.1 Payments made since the last meeting held on 17th November 2025

Date	Payee	Amount
18.12.25	Cloud Next Limited (.gov.uk email)	59.98
18.12.25	Sovereign – playground inspections	478.80
18.12.25	MH Goals – new goal posts	724.00
14.11.25	Ansvar Insurance (annual insurance premium	467.68

9.2 Standing Order/Direct Debit payments made since the last meeting held on 17th November 2025 Enclosure D

Date	Payee	Amount
01.12.25	Clerk November 2025	
04.12.25	HMRC monthly salary deduction November 2025	
01.01.26	Clerk December salary 2025	
04.01.26	HMRC monthly salary deduction December 2025	
18.11.25	Hugofox – website	11.99
18.12.25	Hugofox – website	11.99

9.3 Payments for approval – none

9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.12.25 were noted and Cllr Kendell signed the reconciliation as being correct.

9.5 Budget Reports as at 31.12.25 noted.

9.6 Unity Bank

The increase in fees from 1st February 2026 was noted.

9.7 HMRC Rebate

No progress defer to next meeting.

9.8 Budget 2026 – 2027

It was proposed by Cllr de Nahlik, seconded by Cllr Kent and **RESOLVED** to approve the budget.

9.9 Precept 2026 – 2027

It was proposed by Cllr Preston, seconded by Cllr Young and **RESOLVED** to set a precept of £9860.

10. Recreation Ground - Update from Michael Mann re the missing pole from the "Hut" climbing frame.

The work has been completed and an invoice received .

The Clerk has received an estimate for the work to repair the boundary fence of £225 + VAT.

It was proposed by Cllr Young, seconded by Cllr Preston and

RESOLVED to accept the quote of £225 + VAT

- 11. The Hovel**
No update received from Godfrey Payton. Clerk to advise Diocese accordingly.
- 12. Emergency Plan**
Cllr de Nahlik is still in the process of updating the plan, deferred to the March meeting.
- 13. Digital Infrastructure – Proposal to improve mobile coverage in Birdingbury**
Cllr Kent advised he has no update.
- 14. IT Policy - Assertion 10 Requirements**
Cllr Kent offered to improve the policy, therefore deferred to the next meeting.
- 15. Policies for review.**

It was proposed by Cllr Kendel, seconded by Cllr de Nahlik and
RESOLVED to confirm the following policies have been reviewed and will be reviewed again in 2028.

Safeguarding Policy, Equality and Diversity Policy, Section 137 Grant Policy, Reserves Policy, Discipline, Dismissal and Grievance Policy, Health and Safety and Lone Working Policy, Privacy Notice and Communication Protocol.

- 16. Items for the next Agenda**
War Memorial, Emergency Plan, Litter Pick/ Goal Posts, Policies, Digital Infrastructure, The Hovel, IT Policy, HMRC
- 17. Date of next meeting - 16th March 2026**

Meeting closed 20:50 hrs

Signed

Date