

Birdingbury Parish Council

To all Parish Councillors

8th May 2024

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 13th May 2024 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Members of the Public and Press are welcome to attend.

AGENDA

- 1. Welcome**
- 2. To receive and accept apologies for absence**
- 3. Declarations of interest**

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)
- 4. Representations from the Public**

Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.
- 5. Minutes of meetings**
 - 5.1** Minutes of the Parish Council meeting held on 15th April 2024. Enclosure A
 - 5.2** **Action Plan** Enclosure B
- 6. Reports from Borough/County Councillor**
- 7. Reports from Councillors**
 - 7.1** **Annual Village Meeting**

To receive a verbal update from Cllr French
 - 7.2** **Birdingbury Management Committee Annual General Meeting**

To receive a verbal update from Cllr French
- 8. Planning Applications**
 - 8.1** No planning application have been received since the last meeting held on 15th April 2024.
 - 8.2** **Planning Decisions**

The following planning decision has been received since the last meeting held on 15th April 2024.

Application	Address	Decision
R24/0044	The Clock House, Frankton Road, Birdingbury	Permission granted 24.04.24
 - 8.3** Appeals - none received.

Birdingbury Parish Council

9. Financial Issues

9.1 Standing Order/Direct Debit payments made since the last meeting held on 15th April 2024 Enclosure C

Payee	Amount £
Clerk April salary paid 02.05.24 (standing order)	
Hugofox – website 15.04.24	11.99
IONOS website and web mail 15.04.24	13.20

9.2 Payments for approval – Enclosure D

Payee	Amount £
Clerk difference between April salary paid and amount due – (backdated pay increase to 1 st January 2024)	
Clerk Working from Home Allowance due 30.05.24 (not included on standing order payment)	75.00
Mrs J Chapman reimbursement for stationary supplies	4.77
Frank Mann Farmers grass cutting April 2024	504.00

9.3 Income received

Allotment Association rent £100 (as shown on Bank Statement dated 30.04.24)

9.4 Permission to amend standing order with Lloyds Bank to reflect clerks change in pay.

9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.03.24 Enclosure E

9.5 Budget Report as at 30.04.24 Enclosure F

9.6 AGAR (Annual Governance and Accountability Return 2023 – 2024 and Internal Audit

A brief meeting will need to be held in June 2024 in order to receive and sign off these items.

10. Recreation Ground

10.1 Supplier Quotes

Additional information received relating to skate ramp (email circulated by Cllr French)
No additional information received relating to slide or wooden play equipment.

10.2 Working Group

To receive an update from Cllr French.

11. Highways

There is no update this month

12. War Memorial

Plan for War Memorial survey/cleaning

14. Climate Impact

To discuss following Cllr Kendall's attendance at the West Midlands Sustainability meeting.

15. Newcomers to the village

Birdingbury Parish Council

16. Items for the next Agenda

A meeting date will need to be set for June 2024 for the AGAR and Internal Audit

17. Date of next meeting.

June 2024

15th July 2024

J Chapman

Clerk to Birdingbury Parish Council