

**Minutes of the meeting of Birdingbury Parish Council
held on Monday 13th May 2024 in The Birbury, Birdingbury**

Present: Cllrs French, Preston, Kent, Kendell, de Nahlik, and Mrs J Chapman (clerk)

1 Welcome

Cllr French opened the meeting at 20.01 hrs and welcomed those present.

2. To receive and accept apologies for absence

None

3. Declarations of interest

None

4. Representations from the Public

No Members of the public were present to make representations

5. Minutes of meetings

- 5.1** It was proposed by Cllr Preston, seconded by Cllr de Nahlik and **RESOLVED** to accept the minutes of the Parish Council meeting held on 15th April 2024.

5.2 Action Plan

Clerk to chase Birdingbury sign for July meeting

Hampshire Trust Bank – paperwork for mandates completed.

The Hovel – Clerk to check the lease for repairing responsibilities and let Cllrs know

(no door

on the building and roof tiles missing.

6. Reports from Borough and County Councillor

Cllr Keeling was not in attendance.

7. Reports from Councillors

It was agreed that members of the public and Councillors can report potholes on Warwickshire County Council's website.

7.1 Annual Village Meeting

Cllr French advised eighteen residents attended the Annual Village Meeting, the meeting was shorter than previous years as a number of social groups no longer exist. The Birdingbury Club gave an update on the new voluntary model, which is now in use. Birdingbury Parochial Church Council is still facing financial challenges.

7.2 Birdingbury Management Committee Annual General Meeting

Councillor French confirmed that the BMC AGM was held on 30 April 2024, the first AGM since the change in committee structure and closer working with the Club. He confirmed that the BMC remains well-funded despite the withdrawal of rental fees and retains a balance of about £3,300.

8. Planning Applications

- 8.1** No planning application have been received since the last meeting held on 15th April 2024.

8.2 Planning Decisions

The following planning decision has been received since the last meeting held on 15th April 2024.

Application	Address	Decision
R24/0044	Clock House, Frankton Road, Birdingbury	Permission granted 24.04.24

8.3 Appeals - none received.

9. Financial Issues

9.1 Standing Order/Direct Debit payments made since the last meeting held on 15th April 2024

Payee	Amount £
Clerk April salary paid 02.05.24 (standing order)	
Hugofox – website 15.04.24	11.99
IONOS website and web mail 15.04.24	13.20

9.2 Payments for approval –

Payee	Amount £
Clerk difference between April salary paid and amount due – (backdated pay increase to 1 st January 2024)	
Clerk Working from Home Allowance due 30.05.24 (not included on standing order payment)	75.00
Mrs J Chapman reimbursement for stationary supplies	4.77
Frank Mann Farmers grass cutting April 2024	504.00

The Clerk advised a payment agreed at the meeting held on 18th March 2024 Agenda item 9.1 (£120.00 to Mrs J Chapman reimbursement for Freethought fee) was never paid. This payment has been identified during the Audit process. The Clerk requested this payment be made.

It was proposed by Cllr Preston, seconded by Cllr French and **RESOLVED** the payments be made.

9.3 Income received

Allotment Association rent £100 (as shown on Bank Statement dated 30.04.24) Noted

9.4 Permission to amend standing order with Lloyds Bank to reflect clerks change in pay.

It was proposed by Cllr Preston, seconded by Cllr French and **RESOLVED** the standing order for the clerk's salary be amended to reflect the net wage due.

9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.03.24 Agreed.

Clerk to ensure the savings held by the Hampshire Trust Bank is included to give the total money held by the Parish Council.

9.5 Budget Report as at 30.04.24 Noted.

9.6 AGAR (Annual Governance and Accountability Return 2023 – 2024 and Internal Audit

The AGAR cannot be considered until the Internal Audit is completed. A meeting will be held as soon as the audit has been completed.

10. Recreation Ground

10.1 Supplier Quotes

Clerk advised Sovereign are not prepared to take the call out fee of £199.99 off any future invoice if work is placed with them.

Clerk to ask Sovereign to attend site to look at both the wooden multi-frame and the slide, and to meet Cllr French on site.

Clerk to ask HAGS to quote for the slide and inspect the wooden multi-frame, and to meet Cllr French on site.

Cllr French advised the representative from Raddi Ramps attended site and inspected the Skate Ramp. He advised the current surface is not good enough for skateboards and was designed for another purpose. The gaps can be filled with mastic in the short term. Cllr French advised the long-term use of the skate ramp needs to be considered.

The football goals are "tired," Clerk to include on July Agenda.

10.2 Working Group

A small working group has been formed, they intend to meet at the recreation ground over the weekend of 8th / 9th June 2024 and undertake basic repairs.

It was proposed by Cllr Kendell, seconded by Cllr de Nahlik and
RESOLVED to budget £250 towards the cost of the remedial works

Cllr French and Cllr Kent will undertake a risk assessment prior to any work being conducted.

11. Highways

Clerk was asked to chase up the work due to be undertaken by the culvert on Stockton Road/ Leamington Hastings Road.

12. War Memorial

Cllr Preston will undertake a cleaning test patch on the War Memorial using just water and a plastic brush.

13. Climate Impact

Cllr Kendell attended a West Midlands Sustainability meeting which asked Parish Councils to consider how Climate Change is impacting on the village. The most obvious is flooding – are there any additional soak aways or ditches which could be put in. Do more sandbags need to be available. WALC will soon be sending out a questionnaire to support thoughts and actions

15. Newcomers to the village

None

16. Items for the next Agenda

AGAR, Internal Auditor Report, Insurance information/The Hovel, Risk Assessment

17. Date of next meeting.

15th July 2024

Meeting closed 21:00

Signed

Date