

Birdingbury Parish Council

To all Parish Councillors

13th November 2024

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 18th November 2024 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Jackie Chapman
Clerk to Birdingbury Parish Council

Members of the Public and Press are welcome to attend.

AGENDA

- 1. Welcome**
- 2. To receive and accept apologies for absence**
- 3. Declarations of interest**
Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)
- 4. Representations from the Public**
Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.
- 5. Minutes of meetings**
 - 5.1** Minutes of the Parish Council meeting held on 16th September 2024. Enclosure A
 - 5.2** **Action Plan** Enclosure B
- 6. Reports from Borough/County Councillor**
- 7. Reports from Councillors**
To receive any reports from Parish Councillors
- 8. Planning Applications**
 - 8.1** No planning applications have been received since the last meeting held on 16th September 2024.
 - 8.2** **Planning Decisions**
The following planning decision has been received since the last meeting held on 16th September 2024.

Number	Address	Outcome
R24/0191	The Coach House, Wren Court, Frankton Road, Birdingbury CV23 8EE	Approved
 - 8.3** Appeals - none received.

Birdingbury Parish Council

9. Financial Issues

9.1 Standing Order/Direct Debit payments made since the last meeting held on 16th September 2024 Enclosure C

Payee	Amount £
Clerk September 2024 salary paid 01.10.24 (standing order)	
Clerk October 2024 salary paid 01.11.24 (standing order)	
Hugofox – website 15.09.24	11.99
Hugofox – website 15.10.24	11.99
IONOS 27.09.24	13.20
IONOS 27.10.24	13.20

9.2 Payments made since the meeting held on 16th September 2024

Payee	Amount £
Frank Mann Farmers September 2024 grass cutting	220.20
SLCC ¼ of Clerks membership (£183.00)	45.75
Ansvar Insurance renewal (paid 16.07.24)	420.68

9.3 Payments for approval – Enclosure D

Payee	Amount £
Clerk Home working allowance second half	75.00

9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.10.24 Enclosure E

9.6 Budget Report as at 31.10.24 Enclosure F

9.7 Hampshire Trust

9.7.1 Statement of account Enclosure G

9.7.2 Mandate for signing

9.8 Budget 2025 – 2026

Initial budget review Enclosure H

9.9 Lloyds Bank – notification of the introduction of charges

Enclosure I

9.10 Clerk request to move bank account to Unity Trust Bank in light of Lloyds Bank introducing charges Enclosure J

9.11 Clerks Pay Award as from 1st April 2024 Enclosure K

9.12 Clerks Contract – verification of holiday entitlement Enclosure L

9.13 Clerk – number of hours worked 01.04.24 – 13.11.24 Enclosure M

10. Recreation Ground

10.1 Supplier Information

Information received from Kompan regarding a replacement slide

11. Highways

11.1 Culvert Stockton Road/Leamington Hastings Road

To receive an update from Cllr French following his meeting with WCC Locality Officer

Birdingbury Parish Council

- 12. The Hovel**
To discuss The Hovel and the remedial work required and when it will be undertaken.
- 13. Code of Conduct**
Cllr Preston to sign Parish Council's Code of Conduct.
- 14. Storage of original website information**
To agree to best way to achieve this.
- 15. Formation of Personnel Sub-Committee**
 - 15.1** To agree members of the sub-committee
 - 15.2** To agree terms of reference Enclosure N
- 16. Risk Assessment**
Amended version for adoption by the Parish Council Enclosure O
- 17. Newcomers to the village**
- 18. Items for the next Agenda**
Emergency Plan (?)
- 19. Date of next meeting.**
20th January 2025