

**Minutes of Meeting held on Tuesday 21<sup>st</sup> May 2019  
at the Birbury, Birdingbury**

**Present:** Cllr Mrs Davy, Cllrs Preston, French, Cutts and Morton  
District Councillor Mrs Crane

**In attendance:** Jackie Chapman (Clerk)

**1. Welcome.**

Cllr French opened the meeting at 19:53 hrs and welcomed those present.

**2. To accept apologies for absence**

None

**3. Declaration of interest**

There were no declarations of interest.

**4. Representations from the public**

No public were present.

**5. Minutes of the Parish Council meeting held on 16<sup>th</sup> April 2019.**

The minutes of the meeting held on 16<sup>th</sup> April 2019 were agreed as a true and complete record.

**6. Reports from County and Borough Councillors**

Cllr Mrs Crane advised Rugby Borough Council has received the final report from the independent planning inspector, bringing the public examination of the Local Plan to a close. The Inspector has concluded the Local Plan, with the inclusion of the recommended modifications, satisfies the requirements of Section 20 (5) of the Planning and Compulsory Purchase Act 2004 and meets the criteria for soundness in the National Planning Policy Framework.

Councillors consider the planning inspectors final report and whether to adopt the Local Plan at a meeting of full Council on 4<sup>th</sup> June 2019.

Rugby Borough Council will aim to meet its housing requirement by providing for a minimum of 12,400 new homes between 2011 and 2031, at an indicative rate of 620 dwellings per annum during the plan period. The main housing allocations within the plan do not affect the Leam Valley.

Cllr Mrs Crane confirmed, following the BPC's request she will raise the state of Stockton Road with County Councillor Roberts.

**ACTION** Clerk will log concern with WCC Highways and add Highways as a standing item on the Agenda

20:10 hrs Cllr Mrs Crane left the meeting

**7. Reports from Councillors**

Cllr Mrs Davy advised The Birbury AGM took place on 23<sup>rd</sup> April 2019. The members remain the same. Cllr Mrs Davy has been appointed as Chair for the second year. Secretary: Jackie Westcott, Treasurer: Alice Munro. The Chairs report covered the previous year's events/maintenance and purchases. The next Community Events are Saturday 6<sup>th</sup> July 2019 – Church Fete, Saturday 20<sup>th</sup> July 2019 Tractor Run. Next meeting 27<sup>th</sup> July 2019 @ 19:45 hrs.

Cllr Preston advised there is fly tipping on the Long Itchington Road, on the right hand side as you travel from Birdingbury, after the sharp right hand bend.

**ACTION** Clerk to report to SDC.

Parish Council/Village Website – concern was raised at the Annual Village Meeting on 30<sup>th</sup> April 2019 regarding photos of children being placed on the website. It was agreed if the photo is of a specific child, the parents/guardians permission needs to be sought before it is published. If it is a general photo and people are unhappy they need to contact the Parish Clerk who will arrange for the picture to be removed.

**ACTION** Clerk to arrange for a statement to be put on the website

## 8. Planning Applications

8.1 The following planning applications have been received. – none

8.2 One planning decision has been received.

Application No	Address	Decision
R19/0180	Land adjacent to Stockton Road, Birdingbury.	Granted

8.3 The following appeal has been received.

Application No	Address
R18/22100180	Land adjacent to Stockton Road, Birdingbury.

**ACTION** Clerk to request copy of appeal from RBC and to send a copy of the comments lodged by the Clerk on behalf of BPC to all Cllrs.

## 9. Financial Issues

### 9.1 Approval of cheques

Payee	Amount £
Clerks fee May 2019 including mileage	
Clerk – Working from home allowance	75.00
Frank Mann Farmers	522.00
The PCC of Birdingbury Parish – Allotment Rent for 2019	100.00
Mr R Lennon – work undertaken to MUGA	376.00
Re-imbusement to Mrs J Morton for Defibrillator flyers	40.00

It was proposed by Cllr French, seconded by Cllr Preston and **RESOLVED** the payments be made.

**ACTION** – Clerk asked to include the grass cutting map on the next Agenda.

### 9.2 Bank Balance Reconciliation

Bank statement as at 24<sup>th</sup> April 2019 £9117.51 (this amount includes ring-fenced money from other village projects/events. Agreed.

### 9.3 Budget Report as at 31.03.18

It was agreed to hold the remaining Defibrillator funds to cover future expenditure. It was agreed the remaining Bus Shelter money (£79.00) be absorbed within Parish Councils finances and no longer held as a reserved amount.

**ACTION** Clerk to forward details of 2018 – 2019 maintenance spend to all Cllrs.

**9.4 Credit on HMRC Employee Account**

No update – defer to next meeting

**10. Recreation Ground**

To consider any action required - none

**11. Planning Protocol and Policy**

Deferred to next meeting to allow the newly appointed Cllrs to appraise themselves of the situation.

**12. Allotments**

**12.1 Tenancy Agreement**

The Allotment Tenancy Agreement requires variations following the changes in the lease between the Parish Council and The Birdingbury Parochial Church Council. Cllr Morton offered to look at this.

**ACTION** Clerk to forward a copy of the new lease and a copy of the allotment tenancy agreement to Cllr Morton

**12.2 Allotment Shed**

Concerns have been raised regarding the safety of the lintel above the entrance to the hut. Cllr Morton agreed to inspect the lintel and report back.

**13. Training for new Councillors**

Cllrs were advised of the training available “Off to a flying start” and the dates available. The Clerk encouraged all new Cllrs to attend this training.

**14. Newcomers to the Village**

None.

**ACTION** Clerk to revise Welcome Booklet and to put this on the next Agenda.

**15. Correspondence received and action required**

Bank statement, email received on 21<sup>st</sup> May 2019 from Chairman of the Birdingbury Club.

**16. Business considered urgent by the Chair** (and not elsewhere on the Agenda)

Email received from the Chairman of the Birdingbury Club. All Cllrs agreed for the Parish Council to be involved in the discussions about the future of the Birdingbury Club. It was agreed the Chairman of the Parish Council will look to form a working group with the Chairman of the Birdingbury Club and Chairman of The Birbury with a view to agreeing a framework to go forward with.

**17. Items for the next Agenda – Annual Governance and Accountability Return**

2018/19, Highways, Welcome Booklet, Allotments Tenancy Agreement, Planning Protocol, Grass Cutting Map,

**18. Date of next meeting:** 18th June 2019

Meeting closed 21.23 hrs

Signed

Date