

**Minutes of the virtual meeting of Birdingbury Parish Council
held on Tuesday 16th March 2021**

Present: Cllrs French, Preston, Cutts and Cllr Mrs Kendell

In attendance: Jackie Chapman (Clerk)

1. Welcome.

Cllr French opened the meeting at 19:32 hrs and welcomed those present.

2. To accept apologies for absence

Cllr Morton – apologies accepted.

County Cllr Roberts and District Cllr Mrs Crane – apologies accepted.

3. Declaration of interest

Cllr Preston declared an interest due to proximity in relation to Planning Application R21/0181

4. Representations from the public

3 members of the public were present.

5. Minutes

The minutes of the Parish Council meeting held on Tuesday 16th February 2021 were agreed as a true and complete record.

6. Reports from County and Borough Councillors

County Cllr Roberts was not present.

District Cllr Mrs Crane was not present.

7. Reports from Councillors

Litter pick to be advertised via village Facebook and village whatsapp. Posts to reinforce COVID instructions, spaced timings, sanitising of litter picks, bags etc.
Cllr Mrs Kendall Litter/Dog Bins – need for more litter bins in the village particularly by the end of the railway and under the viaduct.

Query re responsibility for the litter bins in the recreation ground, they are not emptied at the same time as household bins.

Clerk to order a new bin for the recreation ground.

Cllr French – water running down Back Lane. The water is emanating from the verges at the top of the hill. Situation is exacerbated if there is a frost.

Cllr Cutts – Recreation Ground, there are some gaps in the triangular frame which need repair. The tyre swing is split and needs filling in. The Goal posts need some clamps and something to tie the net back up. Cllr Cutts will deal with this and provide receipts for any expenditure.

Clerk to ask contractor (Mr Lennon) if prepared to undertake work on the play equipment.

8. Planning Applications

8.1 The following planning applications have been received since 16th February 2021.

Number	Address	Proposed	Comments due by
R21/0181	Abberley, 1 Long Itchington Road, Birdingbury	Proposed single story extension with double garage and other alterations to include new cladding and roof tiles	No objections

The owner of Abberley was present at the meeting and was invited to talk to the Parish Council about his application. He confirmed the proposed new entrance into the drive is a maybe and not definite. If they extend the drive way they would need to move a telegraph pole @ 1.5M, which will be costly. The owner confirmed construction vehicles will be parked on their driveway.

No visit was made to the property, as per BPC's Planning Protocol due to COVID-19

8.2 No planning decisions have been received since the last Parish Council meeting held on 16th February 2021.

8.3 Appeals - none received.

8.4 R20/0611

The Clerk advised there have been no further developments. Clerk to contact RBC Planning and Cllr Mrs Crane.

9. Financial Issues

9.1 Approval of cheques

Payee	
Clerk Salary February 2021	
Mrs J Chapman reimbursement of Zoom costs, one third of Zoom costs for March 2021 (£115.10 annual discounted subscription divided by 3 = £38.40 per Council, divided by 12 = £3.20 per month)	3.20
Information Commissioners Office renewal fee due to be taken by Direct Debit on 29.03.2021	35.00

It was proposed by Cllr Cutts, seconded by Cllr Preston and **RESOLVED** the payments be made.

9.2 Payments received.

£172.23 from Mrs J Chapman – overpayment of salary 2019 – 2020 – noted.

9.3 Bank Balance Reconciliation

Bank statement and reconciliation as at 28.02.2021 – noted.

9.4 Budget Report as at 28.02.2021

Budget Report as at 28.02.2021 was noted.

10. Recreation Ground

The Clerk confirmed she has contacted County Cllr Roberts to ask if BPC can apply for any of his available budget for new entrance works to the recreation ground, no reply has been received to date.

Clerk confirmed still waiting for a meeting to be arranged with WCC Road Safety re new access into the recreation ground.

- 11. Birdingbury Village Club**
No progress. It was agreed to remove this item from the Agenda until the meeting due to be held in July 2021.
- 12. Broadband**
Cllr French has been in contact with Openreach 6 times via email and has not yet received a reply.
The Clerk will establish how this can be escalated.
- 13. Highways**
The Clerk confirmed WCC are aware of the damage to the verges in Main Street and the contractor will have to reinstate them when the work is finished.
WCC Highways are aware of the damage under the Leam Bridge, barriers have been put in place. WCC Highways will advise what action will be taken in due course.
- 14. Annual Parish Council Meeting**
As virtual meetings can no longer be held after midnight on 6th May 2021, it was agreed to hold the Annual Parish Meeting on Monday 3rd May 2021 (Bank Holiday). If legislation allows virtual meetings to carry on, the meeting will be put back to the original date of 18th May 2021.
- 15. Annual Parish Assembly**
With the ability to hold meetings virtually being withdrawn from midnight on 6th May 2021, and the inability to observe social distancing in the Birbury, it was decided to postpone the Annual Parish Assembly until later in the year.
- 16. Request from Parishioner for Road Closure details to be circulate via the Village whatsapp**
It was agreed road closure information received by the Parish Council will be circulated on the village whatsapp page. This will be done by Councillors.
- 17. Parish Council Website and email**
It was agreed to use another website provider to ensure the Parish Council's website is compliant. It was also agreed the invoicing for the current Parish website and email facility be transferred into the Parish Council's name. Cllr French will liaise with the current holder.
- 18. Newcomers to the Village**
None
- 19. Correspondence received and action required**
Noted
- 20. Items for the next Agenda**

Date of next meeting 20th April 2021

Meeting ended 20:50

Signed

Date