

Minutes for the Annual Meeting of Birdingbury Parish Council
Monday 15th May 2023 in The Birbury, Birdingbury

Meeting commenced 19:30 hrs

1. Election of Chairman

RESOLVED Cllr French be elected as Chairman of Birdingbury Parish Council.

2. Acceptance of Office by the Chair.

Cllr French signed the acceptance of office form; it was witnessed by the Clerk.

3. Record of members present

Cllrs French, Preston, Kendell, Kent and Jackie Chapman (Clerk)

4. Apologies and acceptance of reasons for absence

None

5. Declaration of Interest of Agenda Items

None

6. Election of Vice Chairman

RESOLVED Cllr Kendell be elected as Vice Chairman of Birdingbury Parish Council.

7. To receive Acceptance of Office from the Vice Chair

Cllr Kendell signed the acceptance of office form it was witnessed by the Clerk.

8. Cllrs acceptance of office

Cllrs Kendell, Preston and Kent signed the acceptance of office form, they were witnessed by the Clerk.

9. Cllrs Declaration of Interests Form

Cllrs French, Preston, Kent and Kendell completed Declaration of Interest forms

10. Financial Arrangements

The Parish Council Assets were agreed as listed in Enclosure A.
All Councillors are signatories on the bank account.

RESOLVED Richard Cutts be removed as a signatory.

The leases held by the Parish Council were noted.

11. Meeting Dates for the period June 2023 – May 2024 were agreed as follows

20th June 2022, 18th July 2022, August 2022 – no meeting, 19th September 2022, 17th October 2022, 21st November 2022, December 2022 – no meeting, 16th January 2023, 20th February 2023, 20th March 2023, 17th April 2023, 15th May 2023.

All meetings will be held in The Birbury, unless notified differently.

12. Representatives on other bodies

Cllr French – Birbury Committee

- 13. Revision of Standing Orders and Financial Regulations**
The Standing Orders were reviewed, no changes were required.
The Financial Regulation were reviewed, no changes were required.

- 14. Date of next Annual Parish Council Meeting**
20th May 2024

The Meeting closed at 20:00

Signed..... Date.....